

# JOHN SMEDLEY

## **GOODS RETURNS FORM – UK**

PLEASE PRINT CLEARLY AND IN CAPITALS

CUSTOMER NAME: .....

FULL CUSTOMER ADDRESS: .....

TEL. CONTACT NO.....

CUSTOMER REFERENCE NUMBER: WWW.....

(Your customer reference no. is detailed on the despatch advice note near the top right hand side of your form)

DATE OF RECEIPT OF GOODS: ..... DATE OF RETURN: .....

(Please ensure return is no later than 14 days after goods received)

PLEASE REFUND GOODS AS DETAILED BELOW

Please note that the refund can be made only to the card used for the original payment

PLEASE EXCHANGE ITEM FOR: STYLE..... COLOUR..... SIZE.....

RETURN REASON CODES: -

A) DON'T LIKE STYLE/FIT – PLEASE DETAIL    B) DON'T LIKE COLOUR                    C) WRONG ITEM SENT

D) FAULTY ITEM – PLEASE DETAIL                    E) OTHER REASON – PLEASE DETAIL

| ITEM NAME<br>REFERENCE<br>e.g. Donna<br>Cardigan | COLOUR | SIZE & QUANTITY |   |   |   |    |     | REASON FOR RETURN<br>PLEASE SPECIFY RETURNS CODE<br>(SEE ABOVE) AND ANY OTHER<br>COMMENTS | PRICE |
|--|--------|-----------------|---|---|---|----|-----|---|-------|
|  |        | Ag2             | 4 | 6 | 8 | 10 |     |   |       |
|  |        | XS              | S | M | L | XL | XXL |   |       |
|  |        |                 |   |   |   |    |     |   |       |
|  |        |                 |   |   |   |    |     |   |       |
|  |        |                 |   |   |   |    |     |   |       |
|  |        |                 |   |   |   |    |     | <b>TOTAL</b>  |       |

**CUSTOMER SIGNATURE .....** **DATE .....**

OFFICIAL USE ONLY

|                  |                   |           |
|------------------|-------------------|-----------|
| APPROVED BY:     | DATE:             | TRANS ID: |
| VALUE OF CREDIT: | CART ID:          | A/C No:   |
| CREDIT NOTE No:  | CREDIT NOTE DATE: |           |

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